



Life changing. World changing.

Chinese American International School seeks a

First Grade Lead Chinese Long-Term Leave Teacher *(approx. late April-June 2025; and late August-November 2025)*

This is a Chinese language Homeroom position; native Chinese language proficiency required
Exempt, full-time position

WELCOME!

Join the vibrant community at the Chinese American International School's Lower School campus as a lead Chinese Homeroom Teacher (long-term leave coverage, approx. late April-June 2025 and late August-early November 2025). We are open to candidates who are interested and available for either *or* both time periods. Become part of a team striving to be the world's most innovative, inspiring, and influential Mandarin immersion school.

OUR IDEAL CANDIDATE

The ideal candidate finds resonance with CAIS's mission to *Embrace Chinese, Become Our Best Selves, and Contribute to a Better World*. As CAIS aims to empower independent, effective, and inspired learners, we look for a candidate adept at student-centered pedagogy such as differentiation, use of assessment to inform teaching, and Workshop-based instruction. This candidate can foster a joyful learning community that strikes a developmentally appropriate balance between deepening students' academic skills and nurturing the curiosity and creativity of our learners. Our new team member will collaborate with their grade level English partner teacher and enjoy a wealth of professional development opportunities. Within the framework of a strong curricular vision supported by English and Chinese program directors, the candidate will enjoy considerable autonomy in developing the classroom curriculum.

CAIS offers a dynamic dual culture setting in which faculty are immersed in a culture of language learners. We look for a candidate who will embrace CAIS's work to create an equitable, inclusive environment where all faculty, students, and families are supported in their individual identities. We welcome all applicants who aim to actively support and participate in our diverse and inclusive community.

ESSENTIAL DUTIES

Position responsibilities include (*but are not limited to*):

- Develop a positive intellectual, emotional, and social environment within the classroom and a class community in which all children feel valued and a sense of belonging.
- Demonstrate teaching excellence, a growth mindset, professionalism, and integrity.
- Support the educational program by challenging, supporting, and engaging students.
- Encompass a positive discipline approach in guiding student behavior.
- Develop engaging instructional strategies that are employed in the target language for each student.
- Actively support and collaborate on school initiatives, such as events and committee work.

ESSENTIAL DUTIES (continued)

- Work with English partner teacher to develop and deliver integrated Social Studies and Diversity, Equity, and Inclusion units.
- Work collaboratively and maintain standards of respect, courtesy, and mutual consideration with the school community, including students, staff, and parents.
- Communicate effectively, promptly, and proactively with families.
- Prepare assessments, grades, and progress reports according to school procedures.
- Attend Teacher Collaboration Time (TCT) meetings to plan and discuss pedagogies in all aspects with the Chinese Program Director and division meetings during the term of employment.
- Engage in school-wide cultural events and collaborate with cross division grade level teams.
- Work collaboratively with Chinese Language Support (CLS) teachers to monitor how students progress in Chinese and set individual academic goals.
- Supervise student field trips
- Perform other duties and responsibilities as determined by the Early Childhood Head and the Chinese Program Director

ESSENTIAL REQUIREMENTS

- Native or near native proficiency in Mandarin
- Experience teaching upper elementary Mandarin in an immersion program
- Minimum of bachelor's degree
- Ability to work with colleagues from different backgrounds and cultures
- Strong communications skills in English and Mandarin
- Desire to ability to work collaboratively
- Motivation to seek and implement innovative teaching practices
- Commitment to the school's mission, core values, vision, and annual strategic objective
- Commitment to the school's approach to diversity, equity, inclusion, and belonging
- Excellent work ethic
- Flexibility, patience, resilience, and good humor
- Technical/Computer skills as required for job

VALUED SKILLS AND EXPERIENCE

We value, but do not require, the following attributes:

- Teaching credential, Master's in Education (M.Ed.), or equivalent
- Personal experience with second language acquisition

BENEFITS

The CAIS Board of Trustees and administration are expressly dedicated to ensuring that CAIS is a great place to work. The school is committed to attracting, developing, retaining, and rewarding top-tier faculty and excellent educators.

ABOUT CAIS

As the nation's first dual language Chinese and English Preschool through 8th grade school, CAIS embodies our [mission](#) by working continuously to maintain our role as a leader in immersion education. We are known as an ambitious school, and we have made substantial progress on our [multi-year vision](#) to reimagine immersion, reimagine our culture of learning, reimagine our community connectedness, and reimagine our learning spaces. Our entire community began the school year at our newly renovated [campus on 19th Avenue](#).

COMPENSATION

CAIS has an established salary scale that recognizes experience and other qualifications including (but not limited to) education and training, leadership, and bilinguality. The salary range for this position is: \$78,800 - \$126,800, prorated.

TO APPLY

CAIS's commitment to [diversity, equity and inclusion](#) is central to our mission. People of color and LGBTQIA candidates are strongly encouraged to apply.

Email cover letter, resume, and list of references to w_qian@cais.org. In the subject line please indicate "First Grade Lead Chinese Long-Term Leave Teacher." In your cover letter, please reference how you learned of this opening. Please no calls.